

## Meter Handling

Meter handling must satisfy present and future requirements of the Federal Government and can have a great effect on the work of SaskEnergy. Care must be taken when handling meters so SaskEnergy can continue the practice of allowing Contractors the option to disconnect our meter. This practice provides both of our organizations the following benefits: engages our resources at the right time, reduces costs and in turn costs to the customer and results in better service provided to our mutual customers.

Please handle the meters with due care to avoid any abuse or damage.

All Mechanical Contractor personnel who handle meters must adhere to the following guidelines:

- Meters must not be thrown or dropped. Notify SaskEnergy immediately if you drop a meter as it can no longer be used to serve a customer.
- Do not use the body of the meter as leverage while removing stubborn meter collars. The strain can cause damage to meter's sealing surface (causing leaks) or damage internal gears and drive assemblies.
- Meters must be maintained in upright position at all times. Do not lay them down on their back or side.
- Place removed meters near the meter set location and away from traffic or where the meter could be accidentally abused. Do not leave a meter hanging by one collar.
- Care should be taken to cover the inlet and outlet of the meter all times while disconnected from the gas lines. This is to prevent foreign material from entering the meter e.g.: snow, rain, dust, dirt etc. Any suitable cover such as a clean rag is adequate. Preferred are plastic dust caps that can be obtained from your local SaskEnergy Technician.
- If the gaskets are removed do not stuff in the inlet or outlet of the meter.
- Seal wires / plug seals must not be broken during handling.

**Note:** When turning off the SaskEnergy gas service line using the shut-off valve, care should be taken to not place undue stress on the service line riser. This has the potential to create leaks on some tubing style service line installations. If additional force is required or a leak develops while turning the valve off – **CALL** SaskEnergy immediately at 1-888-700-0427.